



# REINSURANCE HOT NEWS

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2008 AHCCCS PMMIS Security Update

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2008 Annual Reinsurance Workshop  
Agenda

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FTP Report Notification



## AHCCCS PMMIS Security

AHCCCS will be conducting a re-certification process for all external users. Each PMMIS User Group Owner has identified a point of contact for each AHCCCS Contractor. Re-certification will not be necessary for Contractors CMDP and DES/DDD. In an effort to keep all Reinsurance external users aware of the process, I have attached the latest email from AHCCCS Security. Additional information will be forwarded to each of our Reinsurance external users as received.

## AHCCCS Re-Certification Process - External Users - 2008

AHCCCS Contracting Partners,

The 2<sup>nd</sup> Annual AHCCCS external re-certification process will begin on March 1<sup>st</sup>. AHCCCS is only recertifying its mainframe users (*PMMIS*) for 2008.

Federal, State, and Agency policy require that all users (*including consultants and/or contractors*) of AHCCCS mainframe computer systems (*PMMIS*) complete an annual re-certification process. This process will begin on March 1<sup>st</sup> and run through the end of the month. Failure to complete re-certification within this time frame will result in the user's PMMIS computer account being disabled on April 1st.

New Hires who were added to PMMIS after 02/14/08 will not be in the recertification database and do not need to re-certify. They have just recently signed a User Affirmation Statement, which will suffice until next year's re-certification.

The re-certification process will consist of connecting to an AHCCCS website via the Internet, logging in (*authenticate*) to the recertification process using your AHCCCS mainframe ID and last name, viewing a short 10 minute online CBT (*Computer Based Training*) on data security, reading a current electronic version of the AHCCCS User Affirmation Statement, and clicking an "I Agree" or "I Disagree" button. Choosing to disagree will result in loss of access to AHCCCS computer systems and electronic data.

For this external re-certification process, internal AHCCCS PMMIS security group owners will maintain contact and monitor the progress of the external entities that they normally interact with. These internal AHCCCS security group owners are your normal AHCCCS contacts to whom you send User Access Request forms and User Affirmation Statements for new employees.

If a user should encounter problems authenticating to the re-certification process ("*Unknown ID*" message), please check with your AHCCCS security group owner to verify that the user's last name is spelled correctly within PMMIS.

This re-certification process is specific to AHCCCS computer systems and is required in addition to the DES re-certification, which was just completed in January by users of DES (*Department of Economic Security*) mainframe applications.

**Detailed instructions for completing the re-certification process and a link to the re-certification web site will be included in the next announcement scheduled for later this week. When this second announcement is released, please alert any of your staff currently using AHCCCS mainframe (PMMIS) computer systems that completion of this re-certification process is required in order to maintain their existing access to AHCCCS computer systems and electronic data.**

Any external security contact who normally sends in User Access Request forms and User Affirmation Statements for new employees may contact us with any questions or concerns relating to this process. Thank you.

**Note:** All new requests for Mainframe (*PMMIS*) user ID's must be accompanied by the most recent version (*Revision Date - 01/01/08*) of the AHCCCS User Affirmation Statement. Please destroy any hard copies of older versions.

[http://azahcccs.gov/Publications/Forms/PlansProviders/UserAffirmation2008\\_external.pdf](http://azahcccs.gov/Publications/Forms/PlansProviders/UserAffirmation2008_external.pdf)

# Annual Reinsurance Workshop

March 27, 2008

8:30 am - 1:00 pm

701 East Jefferson Street

Gold Room

Phoenix, Arizona

## 8:30 - 9:30 Reinsurance Overview, Processes and Changes

- Reinsurance Action Requests
- Research/Detail Sheet
- Transplant Stage Encounter Balance (RI115)
- FTP Report Notification
- AHCCCS Security Re-certification
- Reinsurance Financial Fields
- New Reinsurance Edit Resolution Document

## 9:30 - 10:30 Roll out of New PMMIS Reinsurance Screens

- New PMMIS Reinsurance User Manual

## 10:30 - 10:45 Break

## 10:45 - 1:00 Continuation of New PMMIS Reinsurance Screens

Should we complete the overview early we will dismiss at that time.

To accommodate all attendees

Please RSVP by March 17<sup>th</sup> 2008 to

[Patricia.Peers@azahcccs.gov](mailto:Patricia.Peers@azahcccs.gov)



**DATE:** January 20<sup>th</sup>, 2008

**TO:** All AHCCCS Contractors

**FROM:** AHCCCS  
Reinsurance and Encounter Units  
Patricia Peers and Brent Ratterree

**SUBJECT:** FTP Report Notification

In an effort to notify our external users of their Reinsurance and Encounters reports placed on the FTP we are asking each AHCCCS Contractor to provide three (3) points of contact that AHCCCS ISD will notify via automated email as the reports are placed on the FTP. We anticipate this will allow our Contractors earlier notification of the availability of reports. AHCCCS ISD has indicated this will be in process with the April reports.

Upon notification of your points of contact, please note it will be the Contractors responsibility to maintain current email addresses. AHCCCS ISD will delete email addresses should an email be returned.

Please return this form by COB March 3, 2008, to the attention of,  
Patricia Peers at [Patricia.Peers@azahcccs.gov](mailto:Patricia.Peers@azahcccs.gov)

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2. \_\_\_\_\_

3. \_\_\_\_\_

Please send email address corrections to the attention of Patricia Peers., updates will be done on a quarterly basis.